

CSP #26-005 Printed Forms Tabulation

SECTION I - PRICE SHEET

Description

Pricing

FINANCE OFFICE

1. **Accounts Payable Checks:** Estimated 35,000 per year, 8-1/2" X 11" laser check stock, 28 # check in lower portion with perforation at top of check, security paper including chemical reactants and invisible fluorescent fibers, void copy pantograph, federal reserve endorsement backer, micro printing in border, warning band alert border, MICR line including consecutive MICR numbering, Arabic check number on check and upper right of stub-statement portion, standard ascending, face up, low numbers on top, guarantee no missing numbers or MICR, positive pay procedure with bank, MICR must pass FDA specification electronic reading test. Shipping Instructions: Inside delivery to Finance Department, second floor vault, 24 hour notice of delivery, labels identifying check number sequence for each box and numbered 1 of 2, etc.; quantity not to exceed 1,000 per box.

See Sample #3 (page 21) bank specifications, and packaging chart with multiple diagrams.

Vendor	Price Per M			Maximum % Increase (not to exceed)	
	25,000	30,000	35,000	Year 2	Year 3
Moore Wallace North America	\$46.82	\$42.80	\$40.30	8%	8%
Halco Business Products Inc	\$48.54	\$43.74	\$40.31	20%	20%
R & C Printing	\$47.55	\$46.55	\$42.23	3-5%	3-5%
FJ Business Forms	\$55.14	\$51.81	\$49.37	7%	7%
American Solutions for Business	\$54.45	\$52.40	\$47.60	5%	10%
PTM Document Systems	\$63.22	\$58.52	\$55.31	6%	8%
WorkFlow One	\$64.92	\$63.22	\$61.07	10%	10%
Paper & Printing International	\$133.00	\$130.00	\$128.00	3%	5%

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- 2. Activity Fund Checks:** Estimated 30,000 per year, 46 different account check set-ups for approximately 14 Junior/Senior High Schools (1,000 checks each), 32 Intermediate and Elementary schools (500 checks each), 8-1/2" X 11" laser check stock, 28 # paper, middle perforation at top and bottom of check, security paper including chemical reactants and invisible fluorescent fibers, void copy pantograph, federal reserve endorsement backer, micro printing in border, warning band alert border, standard ascending, face up, low numbers on top, guarantee no missing numbers or MICR, MICR must pass FDA specification electronic reading test.
Information to Print: Campus name and full address, activity fund, bank information, Pay, Amount, Pay to Order, and two signature lines, bank fractional number printed above check number, Arabic check number on check in red and on the bottom tear-away, check number on lower portion tear-away, MICR line includes check number, routing number, and account number.
Shipping Instructions: Inside delivery to Finance Department, second floor vault, 24 hour notice of delivery, all boxes marked by campus and check number sequence; quantity not to exceed 1,000 per box.

See Sample #4 (page 21) bank specifications, and packaging chart with multiple diagrams.

Vendor	Price Per M			Maximum % Increase (not to exceed)	
	500	1,000	15,000	Year 2	Year 3
Halco Business Products Inc	\$77.00	\$99.00	\$61.89	20%	20%
Paper & Printing International	\$97.00	\$134.00	\$185.00	3%	5%
American Solutions for Business	\$122.00	\$135.00	\$104.60	5%	10%
R & C Printing	\$130.00	\$140.00	\$54.99	3-5%	3-5%
WorkFlow One	\$200.00	\$285.00	\$186.68	5%	5%
Moore Wallace North America	NB	\$701.15	\$1,125.00	2%	2%

- 3. Direct Deposit Advice Pressure Sealed Mailer:** Estimated 60,000 per year, 8-1/2" X 11" Z-fold pressure seal paper, 28 # one part one way white paper, address area on lower half of page, labeled with contents.

Shipping Instructions: Inside delivery to Finance Department, two (2) deliveries per year, second floor vault, 24 hour notice of delivery, all boxes numbered 1 of 2, etc; quantity not to exceed 1,000 per box.

See Sample #6 (pages 24 & 25) bank specifications, and packaging chart with multiple diagrams.

Vendor	Price Per M		Maximum % Increase (not to exceed)	
	60,000	65,000	Year 2	Year 3
American Solutions for Business	\$47.55	\$46.25	5%	10%
PTM Document Systems	\$48.68	\$48.68	6%	8%
Halco Business Products Inc	\$53.88	\$53.66	20%	20%
FJ Business Forms	\$51.53	\$50.20	7%	7%
R & C Printing	\$58.88	\$58.33	3-5%	3-5%
Moore Wallace North America	\$54.20	\$52.87	8%	8%
WorkFlow One	\$60.32	\$58.07	7%	7%

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4. **Payroll Checks:** Estimated 48,000 per year, 8-1/2" X 11", C-fold pressure sealed, 28 # one color value safety paper, security paper including chemical reactants and invisible fluorescent fibers, void copy pantograph, federal reserve endorsement backer, micro printing in border, warning band alert border, MICR line including consecutive MICR numbering, **Arabic check number on check in red, Conroe logo security on back envelope portion of check**, standard ascending, face up low numbers on top, guarantee no missing numbers or MICR, positive pay procedure with bank, formax auto seal, MICR must pass FDA specification electronic reading test.

Shipping Instructions: Inside delivery to Finance Department, second floor vault, 24 hour notice of delivery, labels identifying check number sequence for each box and numbered 1 of 2, etc.; quantity not to exceed 1,000 per box.

See Sample #5 (pages 21 & 22) bank specifications, and packaging chart with multiple diagrams.

Vendor	Price Per M					Maximum % Increase (not to exceed)	
	25,000	35,000	40,000	45,000	50,000	Year 2	Year 3
a Halco Business Products Inc	\$79.95	\$79.39	\$74.09	\$69.97	\$66.67	20%	20%
American Solutions for Business	\$82.95	\$75.25	\$73.25	\$71.80	\$70.30	5%	10%
Moore Wallace North America	\$90.59	\$95.77	\$71.33	\$66.84	\$64.28	8%	8%
PTM Document Systems	\$103.25	\$93.22	\$90.57	\$88.60	\$79.40	6%	8%
FJ Business Forms	\$106.67	\$93.70	\$90.70	\$87.54	\$87.10	7%	7%
R & C Printing	\$113.04	\$106.83	\$104.48	\$94.77	\$91.46	3-5%	3-5%
WorkFlow One	\$146.74	\$119.21	\$110.59	\$103.90	\$98.55	7%	7%
Paper & Printing International	\$325.00	\$315.00	\$309.00	\$299.00	\$299.00	3%	5%

5. **Cash Receipts:** 3-Part Bond & Carbon, 9-3/4" X 4-1/4" overall including two 3/4" stubs, one at each end, White, Canary and Pink all 16 #, stub on the left used to bind into manifold books with 25 sets each and chip-board with wrap-around 125 # Manila covers, prints in Black ink on one side all parts alike, Crash red Arabic numbering, red marginal at the bottom on each page, # 1-Original, # 2-Accounting, # 3-School/Department Copy, shrink wrap 10 books/package with label showing numbers included in pack, typesetting. Requires inside delivery to the 2nd floor Finance Office.

See Sample #1 (page 20) bank specifications, and packaging chart with multiple diagrams.

Vendor	Price Per M		Maximum % Increase (not to exceed)	
	100	600	Year 2	Year 3
R & C Printing	\$3.11	\$1.38	3-5%	3-5%
Moore Wallace North America	\$4.90	\$1.46	8%	8%
FJ Business Forms	\$4.05	\$1.95	7%	7%
American Solutions for Business	\$4.32	\$2.07	5%	10%
WorkFlow One	\$4.40	\$1.75	8%	8%
Halco Business Products Inc	\$6.60	\$2.41	20%	20%
Paper & Printing International	\$13.40	\$11.10	3%	5%

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6. **Alternate Cash Receipts:** 4-Part Carbonless, 7-3/4" X 3" overall, including two 3/4" stubs, one at each end, CB-White 20 #, CFB-Canary 17 #, CFB-Goldenrod 17 #, & CF-Pink 15 #, printing in black ink on one side all parts alike; Red Arabic crash numbering, stub on the left used to bind into manifold books with 25 sets each and chip-board backs with wrap-around 125 # Manila covers, shrink wrap 10 books/package with label showing numbers included in pack, camera ready. Requires inside delivery to the 2nd floor Finance Office.

See Sample # 2 (page 20) bank specifications, and packaging chart with multiple diagrams.

Vendor	Price Per Book		Maximum % Increase (not to exceed)	
	500	800	Year 2	Year 3
	Moore Wallace North America	\$1.05	\$0.83	8%
R & C Printing	\$1.60	\$1.45	3-5%	3-5%
FJ Business Forms	\$2.44	\$2.25	7%	7%
WorkFlow One	\$2.25	\$1.94	8%	8%
American Solutions for Business	\$2.67	\$2.42	5%	10%
Halco Business Products Inc	\$2.15	\$1.88	20%	20%

POLICE DEPARTMENT

1. **CISD Police Tickets:** 3-Part NCR, White 15 #, Canary 14 #, Pink 14 #, 7-1/2" X 5-1/4" including two (2) 1/2" stubs, the left stub is used to bind into manifold book with a chipboard back and a 125 # Manila wrap-around cover, printing in black ink on one side, all parts alike, one red Arabic crash-number top right corner, 25 tickets per book, camera ready.

Vendor	Price Per Book	Maximum % Increase (not to exceed)	
	1,000	Year 2	Year 3
American Solutions for Business	\$1.17	5%	10%
FJ Business Forms	\$1.20	7%	7%
R & C Printing	\$1.33	3-5%	3-5%
Moore Wallace North America	\$1.42	8%	8%
Halco Business Products Inc	\$2.03	20%	20%
WorkFlow One	\$1.85	8%	8%

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PRINT SHOP

1. **Cumulative Folders:** 12" X 18" 125 # Manila Tag, prints in black ink on two (2) sides, trim and round corners, folded and shrink-wrapped in packages of 100, Camera ready.

Vendor	Price Per M			Maximum % Increase (not to exceed)	
	1,000	1,500	2,000	Year 2	Year 3
Paper & Printing International	\$290.00	\$290.00	\$290.00	3%	5%
WorkFlow One	\$442.94	\$349.55	\$297.76	8%	8%
FJ Business Forms	\$462.71	\$357.28	\$314.00	7%	7%
Austex Printing & Mailing	\$684.91	\$512.98	\$427.91	8%	8%
Wright's Printing	\$986.43	\$1,099.43	\$1,203.41	5%	5%

2. **Gifted and Talented Folder:** Each folder consists of 2 sheets of 11" X 17-1/2" white 80 # card stock, coated both sides, with a 5" X 8-5/8" (finished size) pocket glued on bottom and one side of each of the inside pages (also 80 # coated card stock), copy printed on one side only, folded and saddle-stitched. Finished size 11-1/2" X 8-3/4," Camera ready.

Vendor	Price Per M			Maximum % Increase (not to exceed)	
	1,000	2,000	3,000	Year 2	Year 3
Paper & Printing International	\$390.00	\$370.00	\$350.00	3%	5%
FJ Business Forms	\$1,138.30	\$726.65	\$614.26	7%	7%
WorkFlow One	\$1,301.40	\$845.38	\$659.58	7%	7%
Austex Printing & Mailing	\$1,457.54	\$1,021.52	\$872.79	8%	8%
Wright's Printing	\$3,693.55	\$2,568.62	\$2,211.05	5%	5%

3. **Elementary Planners:** 11" X 17" folded and saddle-stitched to make 8-1/2" X 11" book, cover 67 # white vellum , printed on one side, 2 colors, inside pages 60 # 12 (11" X 17") white text, printed 2 sides, black ink, 12 (11" X 17") inside pages, Client furnished disk.

Vendor	Price Per M			Maximum % Increase (not to exceed)	
	1,000	2,000	3,000	Year 2	Year 3
WorkFlow One	\$1,258.73	\$786.71	\$617.80	7%	7%
Paper & Printing International	\$1,140.00	\$1,090.00	\$1,020.00	3%	5%
Halco Business Products Inc	\$1,416.80	\$931.00	\$788.66	20%	20%
Office Max	\$1,800.04	\$1,679.17	\$1,639.44	0%	0%
R & C Printing	\$2,214.00	\$1,446.50	\$1,182.33	3-5%	3-5%
Austex Printing & Mailing	\$2,257.38	\$1,412.89	\$1,104.69	8%	8%
FJ Business Forms	\$2,343.66	\$1,507.12	\$1,224.85	7%	7%
Wright's Printing	\$3,683.84	\$2,256.30	\$1,786.77	5%	5%

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4. **Intermediate Planners:** 11" X 17" folded and saddle-stitched to make 8-1/2" X 11" book, cover 67# white vellum, printed on one side, 2 colors, Inside pages 60 # white text, printed 2 sides, black ink, 15 (11" X 17") inside pages, Client furnished disk.

Vendor	Price Per M			Maximum % Increase (not to exceed)	
	1,000	2,000	3,000	Year 2	Year 3
WorkFlow One	\$1,258.73	\$786.71	\$617.80	7%	7%
Paper & Printing International	\$1,340.00	\$1,290.00	\$1,220.00	3%	5%
Halco Business Products Inc	\$1,521.80	\$1,065.40	\$913.74	20%	20%
Austex Printing & Mailing	\$2,278.54	\$1,743.92	\$1,360.63	8%	8%
R & C Printing	\$2,557.00	\$1,691.00	\$1,407.00	3-5%	3-5%
FJ Business Forms	\$2,955.80	\$2,031.64	\$1,655.60	7%	7%
Office Max	\$3,110.88	\$2,989.17	\$2,949.44	0%	0%
Wright's Printing	\$4,621.57	\$2,843.08	\$2,248.06	5%	5%

5. **Jr/Sr High Planners:** 8-1/2" X 14" folded and saddle-stitched to make 8-1/2" X 7" book, Cover 67 # white vellum, printed on one side, 2 colors, Inside pages 60 # white text, printed 2 sides, black ink, 12 (8-1/2" X 14") inside pages, Client furnished disk.

Vendor	Price Per M			Maximum % Increase (not to exceed)	
	1,000	2,000	3,000	Year 2	Year 3
Halco Business Products Inc	\$1,135.40	\$742.70	\$624.87	20%	20%
Paper & Printing International	\$895.00	\$845.00	\$795.00	3%	5%
WorkFlow One	\$1,301.40	\$845.38	\$661.37	7%	7%
Office Max	\$1,883.88	\$3,550.00	\$5,216.67	0%	0%
Austex Printing & Mailing	\$2,120.03	\$1,278.84	\$994.91	8%	8%
R & C Printing	\$2,159.00	\$2,822.00	\$3,456.00	3-5%	3-5%
FJ Business Forms	\$2,232.04	\$1,423.81	\$1,165.90	7%	7%
Wright's Printing	\$3,014.67	\$3,599.82	\$4,233.78	5%	5%

TECHNOLOGY

1. **Security Paper:** Generic 8-1/2" X 11" cut sheet, 24 # with optical deterrent technology, colored background on one side, color to be determined, no graphics, boxed in equal quantities.

Vendor	Price Per M				Maximum % Increase (not to exceed)	
	60,000	80,000	100,000	120,000	Year 2	Year 3
Moore Wallace North America	\$19.99	\$18.52	\$17.71	\$17.17	8%	8%
American Solutions for Business	\$22.72	\$21.76	\$20.65	\$20.60	5%	10%
PTM Document Systems	\$23.11	\$21.89	\$20.28	\$19.95	6%	8%
WorkFlow One	\$31.15	\$30.28	\$29.71	\$29.38	7%	7%
Halco Business Products Inc	\$31.56	\$30.43	\$29.31	\$38.18	30%	30%
Paper & Printing International	\$110.00	\$108.00	\$106.00	\$104.00	3%	5%

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2. State of Texas Academic Achievement Record:

8-1/2" X 11" cut sheet, 20 # Ivory Bond printed in black ink on two sides with screens and void pantograph, shrink wrapping in 500's.

Vendor	Price Per M				Maximum % Increase (not to exceed)	
	8,000	10,000	15,000	20,000	Year 2	Year 3
Paper & Printing International	\$31.90	\$31.90	\$30.50	\$30.10	3%	5%
R & C Printing	\$42.74	\$37.00	\$30.37	\$26.84	3-5%	3-5%
Halco Business Products Inc	\$46.00	\$46.00	\$46.00	\$46.00	30%	30%
Moore Wallace North America	\$55.84	\$48.44	\$38.43	\$30.81	8%	8%
American Solutions for Business	\$57.20	\$50.80	\$43.40	\$41.10	5%	10%
FJ Business Forms	\$57.42	\$50.26	\$42.12	\$36.11	7%	7%
WorkFlow One	\$60.35	\$55.21	\$42.28	\$32.55	8%	8%

3. Pre-Printed Registration Forms: Continuous 2-Part Bond & Carbon, 9-1/2" X 11" overall with 1/2" tracks on left and right, White & Canary both 24 # bond printed in black ink two sides and three hole drilled both parts alike, wording may change.

Vendor	Price Per M				Maximum % Increase (not to exceed)	
	40,000	45,000	50,000	55,000	Year 2	Year 3
American Solutions for Business	\$39.30	\$39.05	\$38.80	\$38.45	5%	10%
Paper & Printing International	\$53.75	\$44.44	\$38.40	\$33.64	3%	5%
R & C Printing	\$45.07	\$44.53	\$44.11	\$43.69	3-5%	3-5%
WorkFlow One	\$51.74	\$51.10	\$50.58	\$50.15	8%	8%
Halco Business Products Inc	\$52.69	\$51.89	\$51.03	\$50.84	20%	20%
Moore Wallace North America	\$53.32	\$52.00	\$50.72	\$49.86	8%	8%

CHILD NUTRITION

1. Elementary and Deluxe Menus: 12 page self cover (11" X 17" folded to 8-1/2" X 11"), 5/5, 100 # text gloss (or similar), coated on two (2) sides, printed four (4) color process with aqueous coating, bleeds throughout, includes two (2) sets of digital proofs (one for each of two menu variations); saddle-stitched, client to provide all digital files.

Vendor	Price Per M		Maximum % Increase (not to exceed)	
	13,200	5,450	Year 2	Year 3
Paper & Printing International	\$365.00	\$475.00	3%	5%
WorkFlow One	\$380.25	\$533.87	7%	7%
Austex Printing & Mailing	\$408.24	\$687.10	8%	8%
FJ Business Forms	\$421.54	\$623.88	7%	7%
Halco Business Products Inc	\$544.30	\$707.13	20%	20%
Wright's Printing	\$799.87	\$3,473.15	5%	5%
Office Max	\$1,076.82	NB	0%	0%

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2. **Intermediate Menus:** 7-1/8" X 5-1/2", 12 page self cover, 100 # text gloss (or similar), coated on two (2) sides, printed four (4) color process with aqueous coating, bleeds throughout, includes one (1) set of digital proofs, saddle-stitched, client to provide all digital files.

Vendor	Price Per M	Maximum % Increase (not to exceed)	
		Year 2	Year 3
	6,350		
WorkFlow One	\$329.26	7%	7%
FJ Business Forms	\$373.26	7%	7%
R & C Printing	\$379.69	3-5%	3-5%
Austex Printing & Mailing	\$384.95	8%	8%
Halco Business Products Inc	\$655.85	20%	20%
Paper & Printing International	\$790.00	3%	5%
Office Max	\$792.33	0%	0%
Wright's Printing	\$1,004.60	5%	5%

ATHLETICS

1. **Athletic Event Roll Ticket:** 3-1/2" X 1-1/2" individual ticket size, all rolls of 500, black typeset print on front, consecutive numbering, no missing or duplicate numbering in red ink on front, stock perforated for audit stub, red numbering on front in two places, back prints in black ink with sponsor logo (optional), clients to provide all digital files.

Vendor	Price Per Roll (with ad)			Maximum % Increase (not to exceed)	
	500	800	1,100	Year 2	Year 3
NO BID					
Vendor	Price Per Roll (w/out ad)			(not to exceed)	
	500	800	1,100	Year 2	Year 3
NO BID					

2. **Athletic Event Reserve Ticket:** 1-1/2" X 5-1/2" individual ticket size, minimum of 67 # cover weight, front prints in black ink with variable information regarding game and seating information for each ticket, section letter, row, and seat numbers will be printed on the front of each ticket (specific section, row, and seat numbers will be provided upon award), perforation for stub, back prints in black ink with different sponsor logo for each school, each school has short front cover 1-1/2" X 3-1/2" - prints in black ink for each, all tickets glued in book by school, by seat for season, short front cover and blank chipboard back. The number of tickets per school is based on the number of home games each school will play per season, clients to provide all digital files.

Vendor	15,000	Price Per Roll (with ad)			Maximum % Increase (not to exceed)	
		20,000	25,000	30,000	Year 2	Year 3
NO BID						
Vendor	15,000	Price Per Roll (w/out ad)			Maximum % Increase (not to exceed)	
	15,000	20,000	25,000	30,000	Year 2	Year 3
NO BID						